

THE ADDLESTONE AND DISTRICT SCOTTISH SOCIETY

CONSTITUTION 2022

1. The name of the Society shall be:

THE ADDLESTONE AND DISTRICT SCOTTISH SOCIETY

2. The main aim of the Society shall be to provide a welcoming and friendly environment in which to enjoy Scottish Country Dancing and social events. The Society may also make donations to Scottish and local charities or other persons or bodies deemed appropriate by the Council.
3. Membership of the Society shall be open to people who are interested in the traditions of Scotland, particularly Scottish Country Dancing. The Council shall have the power to appoint Life Members.
4. The Society's financial year shall run from 1 April to 31 March. Annual subscriptions shall be paid in advance and become due on 1 October each year. The subscription amount shall be agreed by a majority at the Annual General Meeting, except that Life Members shall pay no annual subscription.
5. The Office Bearers of the Society shall be the Honorary Chairperson, Honorary Secretary, Honorary Treasurer and Honorary Membership Secretary and shall be Members, aged 16 or over, or Life Members of the Society.
- 6a. The management of the Society shall be conducted by a Council consisting of the Office Bearers and not more than eight other Society members. Six Council members shall form a quorum. The Office Bearers and other Council members shall be elected at the Annual General Meeting and shall retire annually, but shall be eligible for re-election. The Honorary Examiner shall not be a member of the Council.
- 6b. In the event of a vacancy occurring between elections the Council shall have the power to fill an Office Bearer vacancy from the remaining Council members, and any other Council or Hon Examiner vacancy by co-option of a Society Member or Life Member.
- 6c. The Chairperson shall preside at all meetings of the Society and Council. In the absence of the Chairperson the meeting shall elect its own chair. The Chairperson shall have both a deliberative and a casting vote.
7. On payment of the Annual Subscription the name of a new member shall be entered in the Register of Members. A previous member whose annual subscription is unpaid at 1 January shall at all meetings of the Society be deemed a visitor and their name shall be removed from the Membership List unless agreed otherwise by the Council. The Council shall have the power to expel any member whose conduct is considered detrimental to the interests of the Society.

- 8a. The Annual General Meeting of the Society shall be held as soon after 31 March as is reasonably practicable, for the principal purpose of adopting, if approved, the Annual Report and the Accounts, and electing Office Bearers, other Council members, and Hon Examiner.
- 8b. Only Members aged 16 or over and Life Members present shall be entitled to vote at General Meetings. All Office Bearers and Council Members shall be proposed and seconded by voting members.
- 8c. The Council shall convene an Extraordinary General Meeting within 56 days of a written request setting forth the business for which the meeting is required signed by not less than one third of the Society membership.
- 8d. At least seven days notice of the date and business of all General Meetings must be given to all members. Copies of any resolutions or other documents should also be sent out with the notice.
- 8e. One third of the membership with voting rights shall form a quorum at General Meetings.
9. The Hon Treasurer shall:
 - a) keep an account of all sums received and paid on behalf of the Society. Payments from the Society's bank account(s) shall be authorised by any two of the Hon Treasurer, Hon Chairperson or Hon Secretary or other Council member authorised by the Council;
 - b) make up the accounts to 31 March each year which, after certification by the Hon Examiner and approval by the Council, shall be distributed together with the notice of the Annual General Meeting.
10. The Hon Secretary shall:
 - a) be responsible for the keeping of Minutes of all proceedings of the Society. The minutes shall be circulated to all Members as soon as practicable after a meeting and tabled for approval at the next meeting;
 - b) prepare an Annual Report which shall be distributed together with the notice of the Annual General Meeting
11. The Constitution may be amended only at a General Meeting. At least 28 days notice in writing must be given to the Hon Secretary or the Hon Chairperson of any resolution embodying amendment to the Constitution.
12. The Society may be wound up in accordance with the procedure for amending the Constitution. On winding up, any remaining free assets shall be donated, in such a manner as may be decided by a majority of those members attending the meeting at which the winding up is approved, to any charity pursuant to para 2 above. The requirement for a quorum shall be waived.
13. The Council shall have the power to make provision for any matter not governed by the foregoing Constitution.

May, 2022